

Computer Career Center and Vista College's Crime Prevention and Safety Policies

Timely Warnings

In the event that a situation arises on campus, that, in the judgment of the Campus Director, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the school may also post a notice on the school's web site at: www.vistacollege.edu providing the community with more immediate notification. In such instances, a copy of the notice is posted at the front door of the school. Anyone with information warranting a timely warning should report the circumstances to Campus Director or another member of the administration.

Policy for Reporting the Annual Disclosure of Crime Statistics

The school prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at www.vistacollege.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus.

Each year, a notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained from the Campus Director.

Policy for Reporting a Crime

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the local police department in a timely manner. Contact the Campus Director (non-emergencies) or dial 9-1-1 (emergencies only).

The school encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records, the school cannot hold reports of crime in confidence.

Crimes should be reported to the local police department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

The administration has the authority to ask persons for identification and to determine whether individuals have legitimate business at the school. Criminal incidents are referred to the local police who have jurisdiction at the school. All crime victims and witnesses are strongly encouraged to immediately report the crime to the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Access Policy

During business hours, the school will be open to students, parents, employees, contractors, guests, and invitees. During non business hours access to all school facilities is by key, if issued, or by admittance via the Campus Director .

Policy Addressing Reporting Information to the School

All reports will be investigated. The school does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies. When a potentially dangerous threat to the community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers, in-class announcements, or other appropriate means.

Policy on Security Awareness Programs

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. While we do not have a formal security awareness program, we encourage all students, faculty, and members of the administration to use common sense in conducting themselves and ensuring their safety.

Policy on Crime Prevention Programs

While the school does not have a formal crime prevention programs on personal safety and theft prevention we recommend all school personnel to protect themselves from sexual assault, theft and other crimes. To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well.

Policy on Alcoholic Beverages

The possession, sale or the furnishing of alcohol at the school is governed by state law. The campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the local police department. Violators are subject to criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the alcohol policy for anyone to consume or possess alcohol in any public or private area of the school without prior school approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the school.

Policy on Illegal Drugs

The campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the local police department. Violators are subject to disciplinary action, criminal prosecution, fine and imprisonment.

Policy on Alcohol and Substance Abuse Information

The school does not have a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. We do not provide services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions. Local agencies may be available for this type of counseling. Please see a member of the administration for assistance in accessing these services.